

Job Description

Job Title:	Medic
Reports to:	Operations Manager, Positively Putney
Location:	Safe Space, Church Square, Putney High Street SW15 1SN
Hours:	5 hours per Friday night (10pm-3am)
Salary:	£17 per hour
Start date:	26th April - You do not need to commit to every Friday, we are happy to consider a job share type arrangement whereby someone works two Fridays in a month.
Objectives:	<p>To facilitate a safe, vibrant and sustainable night time economy by being the Medic in a Safe Space in Putney.</p> <p>To oversee medical care for a 'Safe Space' which will care for people who are intoxicated, vulnerable or who have suffered minor injuries.</p> <p>To achieve a peaceful and mutually beneficial co-existence between neighbors, businesses, visitors, users of the night time economy and emergency services by caring for those who may have become drunk, intoxicated or injured whilst enjoying the night time offer.</p> <p>To promote an atmosphere of trust, fairness, collaboration, and partnership amongst diverse stakeholders by encouraging and facilitating partnership working.</p>
Overview:	<p>Putney is a thriving town located in South West London and is known for being the starting point for the annual Boat Race. Putney has a vibrant night time economy offering everything for a variety of night time users. Putney has a commitment to the safety and diversity of the night time economy.</p> <p>The Safe Space is run by Positively Putney BID and will work in partnership with the police, council, NHS and the night time economy to provide a place of safety, first aid and care for anyone who might need it as a result of becoming vulnerable in the night time economy. The Safe Space will run from 10pm to 3am on Friday nights. The hours of operation may vary with demand.</p> <p>We are looking for someone who is highly self-motivated to play a pivotal role in managing the day to day running of this innovative project that has the potential to make a significant positive impact on Putney's night time economy.</p> <p>You will be expected to work in partnership and maintain good working relationships with services you work alongside, such as the BID team, street angels, the Police and nightclub security.</p>

The Safe Space will have volunteers, who provide either basic first aid or non-medical care, so it would be highly desirable if you have had prior experience within the private, voluntary or local government sectors of managing or working with volunteers.

You will have a can-do, enthusiastic attitude. You must be able to use your own initiative to problem solve issues that arise. You must have an excellent work ethic that inspires others and must be prepared to work evenings and weekends.

You do not need to commit to every Friday, we are happy to consider a job share type arrangement whereby someone works two Fridays in a month.

Key Deliverables and Responsibilities

Management of Safe Space

- Effective and efficient running of the Safe Space ensuring it's clean and keeping a tab on what stock is running low and reporting this to the BID Operations Manager.
- Report to the team leader, who is the person responsible for the operation of the service, at the beginning and end of the shift as well as if any incidents occur.

Provision of Medical Care

- Assessing patients who come into the service to ensure that they are well enough to be treated in the Safe Space and do not need escalating other services (such as A&E).
- Providing medical care for minor injuries, such as cuts, grazes and other minor treatment.
- Assessing mental health patients to ensure they can be safely supported in the Safe Space and appropriately escalating any mental health cases which cannot be managed in the service.
- Taking basic observations of service users.
- Creating patient care plans for people in the service and regularly checking in on them to ensure their condition hasn't declined.
- Regularly checking in with the volunteers to ensure that they are comfortable with the condition of any patients.
- Responsibility for safeguarding at the Safe Space and ensuring that any safeguarding concerns are escalated in line with legislation and best practice.
- Completing patient report forms for each patient who uses the service and ensuring these are kept securely before being passed on to the Operations Manager.
- Meeting with the Operations Manager regularly to update them on the service and how it is operating
- Ensuring that care provided in the Safe Space is in line with policies and relevant legislation, such as The Mental Capacity Act, confidentiality, safeguarding and health and safety.

Management of people

- Building good working relationships with the security staff and volunteers and manage their workload on the nights that the Safe Space is in operation.

- Checking in on the security staff and volunteers regularly to see if they have any unmet needs and ensuring that they are following policies and procedures properly.
- Passing on any feedback or ideas from the volunteers or security staff to the Operations Manager.
- Escalating any concerns about the suitability or professionalism of volunteers or security staff to the Operations Manager.

Qualifications

The successful candidate will demonstrate the following through education, previous job experience, or volunteer work:

Knowledge and/or Experience

- **Essential:**
 - FREC 3 qualified or above.
 - Experience in providing care in a similar environment (such as festival medical, nightclub medical, A&E or ambulance).
 - Experience of working with vulnerable people.
 - Level 2 Safeguarding of Children and At-Risk Adults or above.
- **Desirable**
 - FREC 4 or above.
 - Experience providing care to any of the following areas: drug use in the nighttime economy (“recreational drug use”); misuse of alcohol or other drugs; mental health; sexual violence; domestic abuse; drink spiking; homelessness; students.
 - Experience of working alongside or managing volunteers.
- **Demonstrable Skills or Formal Recommendations in:**
 - Diplomatic communication and Interpersonal skills (verbal and written).
 - Conflict resolution to mediate disagreements.
 - Self-directed and independent worker, as well as a team collaborator.
 - Excellent time management skills.
 - Unflappable in volatile or challenging situations.
 - Ability to make good decisions swiftly under pressure.
 - Caring, compassionate and non-judgmental.