

## Job Description

- Job Title:** Safe Space SIA Security
- Reports to:** Operations Manager, Positively Putney
- Location:** Safe Space, Church Square, Putney High Street SW15 1SN
- Hours:** 5 hours per Friday night (10pm -3am)
- Salary:** £15 per hour
- Start date:** 26th April - You do not need to commit to every Friday, we are happy to consider a job share type arrangement whereby someone works two Fridays in a month.
- Objectives:** To provide security at a Safe Space in Putney which provides care for vulnerable people.
- To help keep staff and service users safe and to de-escalate any conflict which emerges in or around the bus.
- To work alongside medical staff and volunteers to ensure that the service is running safely and in a way which supports the recovery of service users.
- Overview:** Putney is a thriving town located in South West London and is known for being the starting point for the annual Boat Race. Putney has a vibrant night time economy offering everything for a variety of night time users. Putney has a commitment to the safety and diversity of the night time economy.
- The Safe Space is run by Positively Putney BID and will work in partnership with the police, council, NHS and the night time economy to provide a place of safety, first aid and care for anyone who might need it as a result of becoming vulnerable in the night time economy. The Safe Space will run from 10pm to 3am on Friday nights. The hours of operation may vary with demand.
- You will be expected to work in partnership and maintain good working relationships with services you work alongside, such as the BID team, street angels, the Police and nightclub security.

## Key Responsibilities

### Providing security at the Safe Space

- Greet service users in a friendly and approachable way. The security staff member will be the first face most service users see so it is important they feel welcomed to the service and not judged.
- Ensure that service users are in compliance with the rules of the Safe Space.

- Manage entry to the service, for example ensuring that people only access the space who need support and that large groups of friends do not enter the bus.
- De-escalating conflict and managing unruly behaviour from service users.
- Monitoring people who are using the service and ensuring that staff members and service users are safe from the threat of violence.
- Work alongside a medic and volunteers to ensure the smooth operation of the service and the wellbeing of staff and service users.
- Report and log any incidents where someone is denied entry to asked to leave the service or any other important incidents, such as any use of force.
- Maintain a professional approach with service users, staff and the general public. This service will support vulnerable people so it's especially important that the security staff member has strong professional boundaries.
- Report to the team leader, who is the person responsible for the operation of the service, at the beginning and end of the shift as well as if any incidents occur.
- Escalate to the police if a situation warrants it.
- Escalate any concerns to the Operations Manager promptly.
- Ensure radios and earpieces are charged and in use.

### Qualifications

The successful candidate will demonstrate the following through education, previous job experience, or volunteer work:

### **Knowledge and/or Experience**

- **Essential:**
  - An SIA door supervisors license.
  - Experience providing security in the night time economy.
  - An understanding of what providing security for a service which supports vulnerable people entails.
- **Desirable**
  - Previous experience providing security for a service which supports vulnerable people (such as A&E, aspects of festival or nightclub security).
  - Additional training in relation to safeguarding, mental health, drug use or vulnerability.